

## CUSTOM ENVELOPES

So many options and variations are available please ask us for a quote on your specific requirements.

## SCANNING

Price per document placement	\$2.50
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E-mail or Save to USB included

## FAXING

<b>Destination</b>	1st pg/2nd+ pgs
Outgoing - Australia	\$2.50 / \$0.10
Outgoing - International	\$3.50 / \$0.20
Incoming	\$2.50 / \$0.25

## VOLUME DISCOUNTS

Like everything else at Officebarn,  
**volume = discounts**

If you are doing more than a few just ask and we can give you a quote. Some common examples;

100 A4 Copies = 9.3% Disc.

500 A4 Copies = 12.75% Disc.

We are happy to discuss your specific requirements and can provide a customised quotation on request.



By using our modern Colour and B&W laser printers & copiers, combined with our offset printing partners we can offer you an easy solution to your larger printing needs. Simply email

or drop off your file and provide us the details of how you would like it finished. Leave the rest to us. For best results provide files in PDF format, colours in CMYK and fonts converted to Curves.

While we will endeavour to achieve the best result possible, the print quality is almost entirely based on the file/original provided. ie If you provide a document with a low resolution RGB image, it will print in low resolution with possible colour variations.

Please note we do **NOT** colour match in-house printing.



ALL PRICES INCLUDE GST  
AND ARE SUBJECT TO CHANGE



# DOCUMENT SERVICES PRICE LIST

EFFECTIVE  
JUNE 2017

GISBORNE  
Shop 1 / 12 Prince Street  
Ph: (03) 5420-7288 Fx: (03) 5420-7299  
[www.officebarn.com.au](http://www.officebarn.com.au)  
[sales@officebarn.com.au](mailto:sales@officebarn.com.au)

## COPYING- SELF SERVICE

Document	\$/ Side
A4 / A3 B&W	\$0.10 / \$0.20
A4 / A3 Colour	\$0.70 / \$1.40

## PRINT & COPY SERVICE

Min. Charge \$2.50	+ / side
A4/A3 B&W	\$0.10 / \$0.20
A4/A3 Colour Document	\$1.00 / \$2.00
Per file Charge (over 5 files)	20¢ / file

A placement fee may be charged for difficult/time consuming jobs. We will inform you beforehand in these cases. Please note that we will not infringe copyright laws so please do not ask.

Options	+ / pg
A4 Premium 100gsm	\$0.05
A4 Transparency	\$1.50
A4 / A3 90gsm Mondi	\$0.10 / \$0.20
A4 / A3 100gsm Mondi	\$0.12 / \$0.25
A4 / A3 120gsm Mondi	\$0.15 / \$0.30
A4 / A3 160gsm Mondi	\$0.20 / \$0.40
A4 / A3 250gsm Mondi	\$0.25 / \$0.50
A4 / A3 Colour Basic Tints	\$0.05 / \$0.10

Other options are available just ask!

## LAMINATING SERVICE

Price per page	\$
A4 80micron / 125micron	\$2.50 / \$3.25
A3 80micron / 125micron	\$3.50 / \$4.50

## FINISHING SERVICE (MIN \$ 2.50)

Stapling per staple	5¢
Guillotine per cut / sheet	2.5¢
Machine fold A4 ⇒ Z, U or V	2.5¢
Machine fold A3 ⇒ U (A4)	3.5¢
Hole punch per hole/sheet	2.5¢

Binding per item	Plastic	Wire
From 2 to 95 Pages	\$3.50	\$4.50
Up to 125 Pages	\$4.50	\$5.50
Up to 225 Pages	\$5.50	N/A
Up to 450 Pages	\$9.00	N/A

Staple & tape (max 50pgs)	\$3.50
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Binding price includes back cover, comb and clear plastic front cover. Back covers & combs are available in a range of colours.

## FLYERS & LETTERHEAD

Many options and variations are available please ask us for a quote on your specific requirements.  
Prices include 30mins Setup/Design.  
All Printing Full Colour (B&W is the same price.)

500 Single Sided A4 150gsm Gloss	\$294
1,000 Dbl Sided A4 150gsm Gloss (Folded)	\$504
5,000 Single Sided A5 170gsm Gloss	\$542
1,000 Single Sided DL 350gsm Cards	\$273
500 Single Sided A6 350gsm Cards	\$174
2,500 Single Sided A4 100gsm Letterhead	\$425
500 Single Sided A2 Posters 170gsm Gloss	\$904
Additional design work - Per Hour	\$90

## BUSINESS CARDS

Many options and variations are available please ask us for a quote on your specific requirements.  
Prices include 30mins Setup/Design.  
All Cards Full Colour (B&W is the same price)

500 Single Side 350gsm	\$115
1000 Single Side 350gsm	\$132
500 Double Sided 350gsm	\$132
1000 Double Sided 350gsm	\$151
500 Double Sided 350gsm Laminate Front	\$144
1000 Double Sided 350gsm Laminate Front	\$174
500 Single Side 350gsm - <b>REPRINT</b>	\$70
Additional design work - Per Hour	\$90